

Dublin Elementary PFC Meeting Minutes

Wednesday, October 2, 2019

Location – DES Flex Room

Meeting called to order by Phuong Fiscella, co-President at 6:02 PM

Pass out meeting agenda and budget statements to review

- Secretary Kristen Hilton reviewed the minutes from the September 2, 2019 meeting.
- Principal Lauren McGovern made a motion to approve the minutes, Kim Castillo and Deborah Lloyd seconded the motion. Minutes approved.

New Business

- Event's Report
 - Trunk or Treat – Ariel heading it – Trunk or Treat on Friday, 10/25/19
 - Sign ups?
 - Newsletter
 - Emailing Ariel or on google doc for volunteers
 - Parking space given to best trunk
 - Month of Nov – reserved parking space
 - How many trunks?
 - Had about 20 last year
 - Scavenger Hunt – we want your trunk – make it themed – more info the better
 - Candy?
 - Asking the kids to donate candy to teachers
 - Baskets in the office for donations.
 - Anyone with a large donation can connect with Ariel
 - Other donations too
 - Trying to get food trucks
 - Dawn – can we get jumpy?
 - Mechanical bulls, jumpy, restrictions on those.
 - Jumpy house discouraged
 - Balloon toss to teachers instead
 - Recap last events?
 - Scoop night - \$1000 total
 - Movie night – bought a screen – a good turn out
 - Sean brought glow sticks
 - Food was good – 200/250 people
 - No lights – maybe lights last time
 - Today was custodian day
 - 700 families have communicated that they want to volunteer
- Operations Report - Danielle
 - Bite Outs
 - Bite Out at Habit - so many people there – they were overwhelmed
 - Pictures – maybe highlight in future newsletters
 - Estimate \$4900 in revenue, \$900 back to us

- Good for a 4-hour window
- Yalla – October 23 – all day event
- Push this – 50% back
- Yalla doesn't have a flyer – just say with Dublin EI
- Next – Namaste Pizza in Pleasanton – November
 - Over 4 days – Thursday through Sunday 14th – 17th
 - Think about the wording for the Dublin EI family
- Spirit wear on the agenda
 - BYOG – vendor - \$8900 in sales thus far
 - This vendor does the whole school district
 - Really busy
 - Site issues where site went down
 - Back orders/discontinued items – direct to operations email
 - A good company but small for the volume getting
 - Start at 10% and go up to 15%
 - Add more variety – bows, lanyards, more designs
 - They haven't been willing to meet with us
- Ice Cream Cart
 - M, W, F
 - Flyers in Kindergarten wing
 - Rotating ice cream selection
 - No nutritional guidelines for this because it is afterschool
 - ASB covering coupons? Shark coupons?
 - Collect weekly?
 - \$300 in coupons – character education piece – ASB can support
 - Roughly 6 per week
 - Shark pride awards
 - Collect for now and then turn them in
- Birthday shout outs
 - More and more
 - And doing it later on in the year
 - Erin has a running list
- Pumpkin patch
 - October 10, 2019 – 3:00 PM - 4:30 PM
 - Elizabeth
 - Home Depot in Pleasanton donating the pumpkins
 - \$5 a pumpkin
 - Money for field trips
 - October 10
 - Funds as a field trip grant?
 - Restrict to 5th grade
 - General but most of money there
 - Every class did field trip money
 - Decide or for the scholarship or chaperon costs
 - Field trip grant – transportation or chaperon

- Finance Report – Jean
 - Last month's financials
 - Variance – actuals – what we did
 - Birthday shout out started
 - Scoop Night - \$400 expense/ earned \$1000
 - Got a DPIE check
 - \$400 came employer contributions – belongs to Amador – will write out next month
 - 5th grade chaperon grant – wrote check to ASB
 - Still getting staff enrichment –
 - Sent email to each teacher \$250
 - Already got some reimbursement requests
 - Lauren – think not get anything so great we get it
 - Main large items months
 - DPIE – when come?
 - Vinoth – a bigger event to present checks – more visibility to parents
 - Maybe Jaws-a-Thon closing ceremony?
 - 941- \$10 ice cream cart
 - Next few pages bank reconciliation – see who hasn't cashed checks
 - 2 checks had to put stops on
 - One was a stale check – cannot reissue – out of luck
 - One was a lost check
- Communications Report – Burdy
 - Walk and Roll
 - 539 people that were tracked
 - 217 walk
 - 14 roll
 - 52 carpool
 - 5 bus
 - 148 cars
 - It was smooth
 - Sharkie was out
 - City donated a bunch of goodies – bells, reflectors
 - Mayor came
 - Superintendent came
 - PD here
 - Next big end of Feb – Golden sneaker
 - Week-long event
 - Safe walk to school - Walk train – every 5 minutes walk down from Shannon park
 - Golden sneaker – a Warriors shoe
 - \$30 for scanned box top
 - \$200 clip box tops

- Communicate with the Community
 - Website update – almost everything there
 - Events coming up
 - How do we fix engagement?
 - 1st on site – drive traffic to site
 - Maybe an IG account
 - Coordinate messages through the school
 - Also a newsletter
 - Post to social media
 - Some classes don't have room parents
 - Room parent responsibilities – collar abortion with the teacher and the PFC
 - Action item – Update room parent responsibilities document
- Teacher update
 - We are teaching
 - Excited about Jaws
 - Just had progress reports last week
 - Everything is moving along
 - No big news
 - Excited for PFC and \$250
 - Also loved the scoop night
 - Maybe ending the school year with another scoop night
- Site Council
 - We postponed until next week
 - Site plan next meeting
 - Data tracking not registering
 - Academic and social emotional goals and safety
 - Goals – K-5th and student groups (English language learners)
 - English language arts
 - Math
 - School climate
 - School accountability report card – published for parent population
 - Some populations still have difficulty with technology.
 - Have English language support
- Principal Report
 - Principal and VP challenge
 - 3-way tie
 - Choose our Halloween costume
 - Skits for Friday
 - A lot of new office staff to see the skits
 - Tami – kudos to 98% attendance rate first 38 days – still issue tardies but that is a good start
 - 96% this time last year
 - 320 attendance certificates – 97% or better
 - Year before only 100

- This year 500
- Kids – honeymoon phase over – talk to them about what is going on
- A lot of cussing going on
- Tips for concerned parents – talk to child, know more than one side of story, reach out to the teacher first, want them to have that authority
- Also know if they were an angel – hearing and seeing things – keep conversation open
- 5th grade – “Family Planning”
- Can’t share what other discipline is
- What to “teach” them – kids do dumb things – change behavior
- Peacemakers – kids helping kids / 150
- Student council – first meeting next week
 - Elections end of the month
- ASB Report
 - Put them in as grade level grants
 - These are the different grade level grants – the grade level can decide how to use money
 - Can do the field trip – field trips – can they do the ones they want to do
 - Kinder and 1st busses
 - Only a few expenses – a check was lost
 - 3rd grade – large sums
 - Grade level grant – the \$180 (22.50 – 2nd grade check lost) – money follows kids, so that out 3rd
 - Field trip 7843 – collect
 - Already paid 4th field trip
 - A little garden
 - Run club –
 - Library – Ms.Klien fundraiser for library – this is for books
 - Student council money from DPIE
 - \$\$ for planner at check in day
 - A few people bought last year’s yearbook
 - Some people just donate to school – ASB General
 - Some jaws a thong
 - 6800 for camp chaperones will go under 5th grade camp
 - This was as of the 25ht
 - Tracking from 3rd grade on tracking – really help the cost of camp
 - Under 5th – 28500 – still need to pay the company 60%
 - Jaws a thon
 - Percentage goes to camp for three years help them out

- Jaws – the 4th / Oct 8 last day for money for items / Oct 25th
- Motion to adjourn meeting by co-president Phuong Fiscella, 2nd by Deb Lloyd
- Meeting adjourned at 7:22 PM