

PFC GENERAL MEETING MINUTES

Thursday, SEPTEMBER 10, 2026 @ 6:00 PM

(Virtual)

1. CALL TO ORDER

- a. Meeting to order at 6:01 pm
- b. Attendees
 - i. Bhakti Pandya
 - ii. Yen Quach
 - iii. Maureen Phanthavilay
 - iv. Chelsea Constant
 - v. Mansi Bhatt
 - vi. Cindy Chow
 - vii. Lauren McGovern
 - viii. Devon Combe
 - ix. Paige O'Callaghan-Jones
 - x. Alisa Otoshi
 - xi. Cassie Silva
 - xii. Joey Chen
 - xiii. Bri Niemi
 - xiv. Dana Gunter
 - xv. Jessica Huang
 - xvi. Kiranmayi M
 - xvii. Todd
 - xviii. Diana Sanghvi
 - xix. Jessica Behling
 - xx. Aileen Black
 - xxi. Gina Lee
 - xxii. Christina Mordoff
 - xxiii. Erin
 - xxiv. Heather Dennen

- xxv. Jessica Greenaway
- xxvi. Kaitlyn Belssner
- xxvii. Shyama Sekhar
- xxviii. Soumya Bhat
- xxix. Silvia Costa

- c. Bhakti moved to approve the motion, Paige O'Callaghan-Jones seconded, 9/4 meeting minutes approved

2. NEW BUSINESS

a. ASB REPORT

- i. Biggest fundraiser is the Jaws-a-thon, ASB donations follow child as they move through the grade levels, left over kindergarten money gets rolled over to first grade, first to second grade, etc. Left over 5th grade funds go back to the general fund

b. PRINCIPAL REPORT

- i. Construction update: next week 2 new classrooms in the kinder wing will open up, students will start Monday the 21st. Counselor will move into her permanent room. In November they will start construction on A wing which will become 1st grade classes. Multipurpose room updates beginning.
- ii. Focusing on expectations around the campus with students, reinforcing with sharky cash.
- iii. Two new teachers this year, preschool and 5th grade. New Assistant Principle

c. FINANCIAL REPORT

- i. Review and approve 2026-2027 Budget
 - 1. Replacing the Carnival with a different fundraising event this spring
 - 2. Conservative about dollar-a-day estimate, but hopeful we can hit our target
 - 3. Held balances from prior academic years for readathon until last year, cleared out all the prior year funds that were sitting unused.
 - 4. Conservative budget for expense side since it is a year of trying new events
 - 5. Staff enrichment will be broken down differently, teachers will still get \$200 enrichment fund but support staff will receive funds separately from teacher enrichment fund
 - 6. Fieldtrip fund was reduced from last year's \$20,000 to \$17,000
 - 7. Last year expenses came in higher than anticipated, tried to pair down the budget this year and spend the money in the

most meaningful way to the classroom instead of to events.
Working hard to find sponsors for events.

8. Bhakti motions to approve the budget, Maureen seconds the motion. Motion passes, the budget is approved.

d. EVENT'S REPORT

i. Past Events

1. Donuts for Grown Ups
 - a. Good turn out, lots of people sign up to volunteer
2. The Kebab Shop Bite Out
 - a. First day made a \$57 profit share, the second day we did not meet the \$100 minimum
3. Mendicino Farms bite out happening today
4. Bite out frequency might happen more regularly than once a month

ii. Upcoming Events

1. Scoop Night (9/17)
2. Trunk or Treat (10/30)

e. COMMUNICATIONS REPORT

- i. Launched new WhatsApp for the whole school, one way channel to communicate with the families.
- ii. Pushed on Dollar a day at beginning of the year, have seen an uptick in the proceeds

f. TEACHER'S REPORT

i. Paige O'Callaghan Jones

1. Worked with construction to get water feature just right on playground. First grade got a chance to play on the kinder playstructure, and recently sunk their treasure chest Second grade working on differences between folk tales and fairy tales. Third grade hitting the ground running with multiplication and division. Fourth grade getting logistics together for california cookies, learning the different regions.
2. All across the school getting ready for Jaws-a-thon. Looking at data to start setting small groups and let academics take the forefront.
3. No toys at school please, becomes a distraction in the classroom.
4. Picture day is on Monday
5. Adoption of a new language arts program will kick off soon, some teachers will pilot one section of a program to see what it is like and provide feedback. Want to make sure what teachers

are using is up to date with standards and state of the art.

- g. OTHER NEW BUSINESS
 - i. Room Parent Training
 - 1. One of the biggest jobs is communication
 - 2. Check in with teacher to see what they envision and how you can support their vision
 - 3. Whenever you share photos please make sure you include a message not to share online
 - 4. If you decide to collect money at the beginning of the year it is completely confidential and everything is voluntary. Ensure you keep receipts and track expenses if you collect money.
 - ii. Jaws-a-thon Committee Chairs
 - 1. Jessica Greenaway, committee chair for Jaws-a-thon
 - a. Last year brought in a little over \$60,000, goes directly to students through ASB
 - b. Spirit portion, jogging portion, going back to classic tally marks to keep track of laps. Need 2 volunteers per class to help out.
 - c. Fundraising, using the same platform as last year
 - h. QUESTIONS AND ANSWERS
3. ADJOURNMENT .
- a. Bhakti moved to adjourn meeting, Maureen seconded. Meeting adjourned at 6:51pm

The next PFC General Meeting is scheduled for Thursday, October 8.